***Broughton in Amounderness Parish Council***

Mrs A Nicholls Toll Bar Cottage

Clerk to the Council 476 Garstang Rd

Preston

Lancashire

PR3 5JB

3rd October 2023

**To All Finance Sub Committee meeting**

**Notice of Meeting**

You are summoned to attend the **Parish Council Meeting** on Tuesday **10th September 2023** at 6:45pm at Toll Bar Cottage.

**Agenda**

1. To receive a VAT update and agree the settlement from Moore and Smalley of £9288.97.
2. To receive a spend to date update from the Parish Council
3. To receive a spend to date update from the Toll Bar Cottage
4. To discuss in why Toll Bar Cottage is predicted to be £30,000 in deficit by the year end breaking it down into one off issues and on going concerns.
5. To discuss alternative options for Toll Bar Cottage if the Charity Trustees do not agree to take over the management.
6. To pay the NJC cost of living pay award to a) Parish Council Staff b) Toll Bar Cottage staff back dated to the 1st April 2023 once it is formally agreed. This is an increase of £1 per hour.
7. To discuss actions required from External Audit Report

Yours sincerely

**Angela Nicholls Clerk**